

SCUOLA ARCHEOLOGICA ITALIANA DI ATENE
Odòs Parthenonos 14-16
GR11742 ATENE
Tel. +30 210 9239163-9214024, fax +30 210 9220908

www.scuoladiatene.it



Chief editor

Maria Rosaria Luberto

redazione@scuoladiatene.it

INFORMATION FOR THE REFEREE

Dear referee,

the Director and the publication staff would like to thank you for having agreed to participate to the peer-review process of the *Annuario della Scuola Archeologica di Atene e delle Missioni Italiane in Oriente*, of the *Supplementi* and *Monografie*. We ask you the maximum objectivity in your evaluation because it will be used to decide the acceptance or the rejection of a paper/book. The publication staff guarantees the anonymity to the authors and the referees and could act as intermediary between them if there should be the necessity to do that. Furthermore, the maximum confidentiality is requested to the readers about the information and the material they will deal with.

Your evaluation will have to take on account in particular the following matters:

- scientific relevance of the topic;
- subdivision and development of the different sections of the paper;
- knowledge of the previous literature, update to the most recent development of the research on the subject, adequacy of the bibliography;
- clearness of the exposition and exhaustive iconography.

You can choose among the following options:

- 1) *The paper can be published without/with few reserves.* In the second case it is possible to give indications to the author for upgrades of the paper or comments for clarifications.
- 2) *The paper can be published after re-elaboration.* It is necessary that the referee clearly illustrates what are the points to be re-elaborated and why, giving indications on them to the author.
- 3) *The paper cannot be published.* It means that the paper is insufficient on each of the aspects indicated above and on others that the referee would highlight. In this case it will be also necessary to make explicit the evaluation and to give adequate motivations for it.

The Director and the publication staff reserve themselves the possibility to evaluate the decisions expressed in the categories 2) and 3). Particularly, papers evaluated in category 3) can be not definitively refused, but given back to the author for a new elaboration after which they can be submitted for a new evaluation process.

Finally, we kindly ask you to send by e-mail your evaluation.

Sincerely yours,

the Director and the publication staff